

Fill in this information to identify the case:

Debtor CAGUAS COPY EQUIPMENT, INC.

United States Bankruptcy Court for the District of Puerto Rico

Case number _____
(If known)

Check if this is:
☐ An amended filing

Chapter you are filing under:
☐ Chapter 7
☐ Chapter 9
☒ Chapter 11
☐ Chapter 12

Official Form 201

Voluntary Petition for Non-Individuals Filing for Bankruptcy

12/15

If more space is needed, attach a separate sheet to this form. On the top of any additional pages, write the debtor's name and the case number (if known). For more information, a separate document, *Instructions for Bankruptcy Forms for Non-Individuals*, is available.

1. Debtor's name CAGUAS COPY EQUIPMENT, INC.

2. All other names debtor used in the last 8 years

Include any assumed names, trade names and *doing business as* names

3. Debtor's federal Employer Identification Number (EIN) 66--456313

4. Debtor's address	Principal place of business	Mailing address, if different from principal place of business
	<u>CALLE FLORENCIA F-1</u> <small>Number Street</small>	<u>N/A</u> <small>Number Street</small>
	<u>URB. CAGUAS NORTE</u>	
	<u>Caguas PR 00725</u> <small>City, State, ZIP Code</small>	 <small>City, State, ZIP Code</small>
	<u>Caguas</u> <small>County</small>	Location of principal assets, if different from principal place of business <u>N/A</u>

5. Debtor's website (URL)

6. Type of debtor

☒ Corporation (including Limited Liability Company (LLC) and Limited Liability Partnership (LLP))

☐ Partnership (excluding LLP)

☐ Other: Specify N/A

7. Describe debtor's business

A. Check one:

- ☐ Health Care Business (as defined in 11 U.S.C. § 101(27A))
☐ Single Asset Real Estate (as defined in 11 U.S.C. § 101(51B))
☐ Railroad (as defined in 11 U.S.C. § 101(44))
☐ Stockbroker (as defined in 11 U.S.C. § 101(53A))
☐ Commodity Broker (as defined in 11 U.S.C. § 101(6))
☐ Clearing Bank (as defined in 11 U.S.C. § 781(3))
☒ None of the above

B. Check all that apply:

- ☐ Tax-exempt entity (as described in 26 U.S.C. § 501)
☐ Investment company, including hedge fund or pooled investment vehicle (as defined in 15 U.S.C. § 80a-3)
☐ Investment advisor (as defined in 15 U.S.C. § 80b-2(a)(11))

C. NAICS (North American Industry Classification System) 4-digit code that best describes debtor. See <http://www.naics.com/search>.

8. Under which chapter of the Bankruptcy Code is the debtor filing?

Check one:

- ☐ Chapter 7
☐ Chapter 9
☒ Chapter 11. Check all that apply:
☐ Debtor's aggregate noncontingent liquidated debts (excluding debts owed to insiders or affiliates) are less than \$2,490,925.00 (amount subject to adjustment on 04/01/2016 and every 3 years after that).
☒ The debtor is a small business debtor as defined in 11 U.S.C. § 101(51D). If the debtor is a small business debtor, attach the most recent balance sheet, statement of operations, cash-flow statement, and federal income tax return or if all of these documents do not exist, follow the procedure in 11 U.S.C. § 1116(1)(B).
☐ A plan is being filed with this petition.
☐ Acceptances of the plan were solicited prepetition from one or more classes of creditors, in accordance with 11 U.S.C. § 1126(b).
☐ The debtor is required to file periodic reports (for example, 10K and 10Q) with the Securities and Exchange Commission according to § 13 or 15(d) of the Securities Exchange Act of 1934. File the Attachment to Voluntary Petition for Non-Individuals Filing for Bankruptcy under Chapter 11 (Official Form 201A) with this form.
☐ The debtor is a shell company as defined in the Securities Exchange Act of 1934 Rule 12b-2.
☐ Chapter 12

9. Were prior bankruptcy cases filed by or against the debtor within the last 8 years?

- ☒ No
☐ Yes District N/A When Case number
MM/DD/YYYY

10. Are any bankruptcy cases pending or being filed by a business partner or an affiliate of the debtor?

- ☒ No
☐ Yes Debtor N/A Relationship
District When Case number
MM/DD/YYYY

11. Why is the case filed in this district? *Check all that apply:*
- ☒ Debtor has had its domicile, principal place of business, or principal assets in this district for 180 days immediately preceding the date of this petition or for a longer part of such 180 days than in any other district.
- ☐ A bankruptcy case concerning debtor's affiliate, general partner, or partnership is pending in this district.

12. Does the debtor own or have possession of any real property or personal property that needs immediate attention?
- ☒ No
- ☐ Yes. Answer below for each property that needs immediate attention.

Part 2: Statistical and administrative information

13. Debtor's estimation of available funds *Check one:*
- ☐ Funds will be available for distribution to unsecured creditors.
- ☒ After any administrative expenses are paid, no funds will be available for distribution to unsecured creditors.

14. Estimated number of creditors
- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> 1-49 | <input type="checkbox"/> 1,000 - 5,000 | <input type="checkbox"/> 25,001 - 50,000 |
| <input type="checkbox"/> 50-99 | <input type="checkbox"/> 5,001 - 10,000 | <input type="checkbox"/> 50,001 - 100,000 |
| <input type="checkbox"/> 100-199 | <input type="checkbox"/> 10,001 - 25,000 | <input type="checkbox"/> More than 100,000 |
| <input type="checkbox"/> 200-999 | | |

15. Estimated assets
- | | | |
|--|---|---|
| <input type="checkbox"/> \$0 to \$50,000 | <input type="checkbox"/> \$1,000,001 to \$10 million | <input type="checkbox"/> \$500,000,001 to \$1 billion |
| <input type="checkbox"/> \$50,001 to \$100,000 | <input type="checkbox"/> \$10,000,001 to \$50 million | <input type="checkbox"/> \$1,000,000,001 to \$10 billion |
| <input checked="" type="checkbox"/> \$100,001 to \$500,000 | <input type="checkbox"/> \$50,000,001, to \$100 million | <input type="checkbox"/> \$10,000,000,001 to \$50 billion |
| <input type="checkbox"/> \$500,001 to \$1 million | <input type="checkbox"/> \$100,000,001 to \$500 million | <input type="checkbox"/> More than \$50 billion |

16. Estimated liabilities
- | | | |
|--|---|---|
| <input type="checkbox"/> \$0 to \$50,000 | <input type="checkbox"/> \$1,000,001 to \$10 million | <input type="checkbox"/> \$500,000,001 to \$1 billion |
| <input type="checkbox"/> \$50,001 to \$100,000 | <input type="checkbox"/> \$10,000,001 to \$50 million | <input type="checkbox"/> \$1,000,000,001 to \$10 billion |
| <input checked="" type="checkbox"/> \$100,001 to \$500,000 | <input type="checkbox"/> \$50,000,001, to \$100 million | <input type="checkbox"/> \$10,000,000,001 to \$50 billion |
| <input type="checkbox"/> \$500,001 to \$1 million | <input type="checkbox"/> \$100,000,001 to \$500 million | <input type="checkbox"/> More than \$50 billion |

Part 3: Request for Relief, Declaration, and Signatures

WARNING Bankruptcy fraud is a serious crime. Making a false statement in connection with a bankruptcy case can result in fines up to \$500,000 or imprisonment for up to 20 years, or both. 18 U.S.C. §§ 152, 1341, 1519, and 3571.

17. Declaration and signature of authorized representative of debtor
- The debtor requests relief in accordance with the chapter of title 11, United States Code, specified in this petition.
- I have been authorized to file this petition on behalf of the debtor.
 - I have examined the information in this petition and have a reasonable belief that the information is true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

/s/ CAGUAS COPY EQUIPMENT, INC.
Debtor 1

03/09/2016
MM/DD/YYYY

18. Signature of Attorney /s/ Carlos A. Ruiz Rodriguez 03/09/2016
Attorney for Debtor(s) MM/DD/YYYY

Carlos A. Ruiz Rodriguez
Printed name
Lcdo. Carlos Alberto Ruiz, CSP
Firm name
P.O. Box 1298
Number Street

Caguas PR 00726
City, State, ZIP Code

787-286-9775 **carlosalbertoruizquebras@gmail.com**
Contact phone Email address

Bar number

Fill in this information to identify the case:

Debtor CAGUAS COPY EQUIPMENT, INC.

United States Bankruptcy Court for the District of Puerto Rico

Case number _____
(If known)

☐ Check if this is an amended filing

Official Form 204

Chapter 11 or Chapter 9 Cases: List of Creditors Who Have the 20 Largest Unsecured Claims and Are Not Insiders

12/15

A list of creditors holding the 20 largest unsecured claims must be filed in a Chapter 11 or Chapter 9 case. Include claims which the debtor disputes. Do not include claims by any person or entity who is an insider, as defined in 11 U.S.C. § 101(31). Also, do not include claims by secured creditors, unless the unsecured claim resulting from inadequate collateral value places the creditor among the holders of the 20 largest unsecured claims.

Name of Creditor and complete mailing address, including zip code	Name, telephone number, and email address of creditor contact	Nature of the Claim (for example, trade debts, bank loans, professional services, and government contracts)	Indicate if claim is contingent, unliquidated, or disputed	Total claim, if partially secured	Deduction for value of collateral or setoff	Unsecured Claim
1 Banco Popular de PR P.O. Box 70354 San Juan, PR 00936-8354	Banco Popular de PR P.O. Box 70354 San Juan, PR 00936-8354	Credit Line				\$92,000.00
2 Internal Revenue Services PO Box 7346 Philadelphia, PA 19101	Internal Revenue Services PO Box 7346 Philadelphia, PA 19101	Taxes				\$34,408.62
3 Banco Popular de PR P.O. Box 70354 San Juan, PR 00936-8354	Banco Popular de PR P.O. Box 70354 San Juan, PR 00936-8354	Loan				\$24,000.00
4 Departamento de Hacienda- P.O. Box 9024140 00902-4140	Departamento de Hacienda- P.O. Box 9024140 00902-4140	Income Taxes				\$19,586.74
5 Departamento de Hacienda P.O. Box 9024140 San Juan, PR 00902-4140	Departamento de Hacienda P.O. Box 9024140 San Juan, PR 00902-4140	IVU				\$16,620.68
6 Centro de Recaudacion de Impuestos Municipales PO Box 195387 San Juan, PR 00919-5387	Centro de Recaudacion de Impuestos Municipales PO Box 195387 San Juan, PR 00919-5387	Other				\$14,488.00
7 Gura Coop PO Box 678 Gurabo, PR 00778	Gura Coop PO Box 678 Gurabo, PR 00778	Loan				\$12,507.00
8 Gura Coop PO Box 678 Gurabo, PR 00778	Gura Coop PO Box 678 Gurabo, PR 00778	Credit Card				\$9,096.46
9 Xerox Corporation 270 Ave. Muñoz Rivera San Juan, PR 00917	Xerox Corporation 270 Ave. Muñoz Rivera San Juan, PR 00917	Supplier/Vendor				\$5,975.95
10 Sam's Club MC/Synco PO Box 960016 Orlando, FL 32896-0016	Sam's Club MC/Synco PO Box 960016 Orlando, FL 32896-0016	Credit Card				\$5,496.01

Name of Creditor and complete mailing address, including zip code	Name, telephone number, and email address of creditor contact	Nature of the Claim (for example, trade debts, bank loans, professional services, and government contracts)	Indicate if claim is contingent, unliquidated, or disputed	Total claim, if partially secured	Deduction for value of collateral or setoff	Unsecured Claim
11 Municipio Autonomo de Caguas PO Box 907 Caguas, PR 00726	Municipio Autonomo de Caguas PO Box 907 Caguas, PR 00726	Other				\$5,299.15
12 Corporacion del Fondo del Seguro del Estado P.O. Box 365028 San Juan, PR 00936-5028	Corporacion del Fondo del Seguro del Estado P.O. Box 365028 San Juan, PR 00936-5028	Other				\$4,258.55
13 WORLD'S OFFICE AVE. LUIS MUÑOZ MARIN MARIOLGA Y-19 Caguas, PR 00725	WORLD'S OFFICE AVE. LUIS MUÑOZ MARIN MARIOLGA Y-19 Caguas, PR 00725	Supplier/Vendor				\$4,243.30
14 Mors, Inc. Calle Pino #2D-22 Villas del Rey Caguas, PR 00725	Mors, Inc. Calle Pino #2D-22 Villas del Rey Caguas, PR 00725	Supplier/Vendor				\$3,959.07
15 Sam's Club/Synchrony Bank PO Box 530942 Atlanta, GA 30353-0942	Sam's Club/Synchrony Bank PO Box 530942 Atlanta, GA 30353-0942	Credit Card				\$3,442.88
16 American Express PO Box 981537 El Paso, TX 79998	American Express PO Box 981537 El Paso, TX 79998	Credit Card				\$1,879.68

There are fewer than 20 unsecured creditors in this case.

Fill in this information to identify the case:

Debtor CAGUAS COPY EQUIPMENT, INC.
United States Bankruptcy Court for the District of Puerto Rico
Case number _____
(If known)

Check if this is:
☐ An amended filing
☐ A supplement disclosing additional payments or agreements as of

Form BKA-2030

Disclosure of Compensation of Attorney for Debtor

12/15

Use this procedural form, if desired, to disclose the matters enumerated in 11 U.S.C. § 329 and Fed. R. Bankr. P. 2016(b).

Disclosure is required within 14 days after the order for relief or another time as the court may direct. A supplemental disclosure is required within 14 days after any payment or agreement not previously disclosed.

Attach a copy of the retainer agreement, if any.

Part 1: Compensation

For legal services, I have agreed to accept..... **\$200.00 per hour**

Prior to the filing of this statement I have received

Retainer for legal services..... **\$0.00**

Retainer for expenses, including the court filing fee **\$4,283.00**

Balance Due **To be determined**

2. The source of the compensation paid to me was:

☒ Debtor ☐ Other (specify)

3. The source of compensation to be paid to me is:

☐ Debtor ☐ Other (specify) ☒ N/A

4. ☒ I have not agreed to share the above-disclosed compensation with any other person unless they are members and associates of my law firm.

☐ I have agreed to share the above-disclosed compensation with another person or persons who are not members or associates of my law firm. A copy of the agreement, together with a list of the names of the people sharing in the compensation, is attached.

Part 2: Services

5. In return for the above-disclosed fee, I have agreed to render legal service for all aspects of the bankruptcy case, including:

- Analysis of the debtor's financial situation, and rendering advice to the debtor in determining whether to file a petition in bankruptcy.
- Preparation and filing of any petition, schedules, statement of affairs and plan that may be required.
- Representation of the debtor at the meeting of creditors and confirmation hearing, and any adjourned hearings thereof.
- Representation of the debtor in adversary proceedings and other contested bankruptcy matters.
-

f.

6. By agreement with the debtor(s), the above-disclosed fee does not include the following services:

(None)

7. A copy of my retainer agreement ☐ is ☒ is not attached.

Part 3: Certification

I certify that the foregoing is a complete statement of any agreement or arrangement for payment to me for representation of the debtor(s) in this bankruptcy case.

/s/ Carlos A. Ruiz Rodriguez
Carlos A. Ruiz Rodriguez (Lcdo. Carlos Alberto Ruiz, CSP)

03/09/2016
Date

**United States Bankruptcy Court
District of Puerto Rico
Old San Juan Division**

In re: **CAGUAS COPY EQUIPMENT, INC.**

Case No.

VERIFICATION OF CREDITOR MATRIX

I(we) verify that the attached list of creditors and the matrix file to be uploaded in this case are true and complete to the best of my(our) knowledge.

/s/ CAGUAS COPY EQUIPMENT, INC.
Debtor

03/09/2016
Date

AMERICAN EXPRESS
PO BOX 981537
EL PASO, TX 79998

BANCO POPULAR DE PR
P.O. BOX 70354
SAN JUAN, PR 00936-8354

CENTRO DE RECAUDACION DE IMPUESTOS MUNICIPALES
PO BOX 195387
SAN JUAN, PR 00919-5387

CORPORACION DEL FONDO DEL SEGURO DEL ESTADO
P.O. BOX 365028
SAN JUAN, PR 00936-5028

DEPARTAMENTO DE HACIENDA
P.O. BOX 9024140
SAN JUAN, PR 00902-4140

DEPARTAMENTO DE HACIENDA-
P.O. BOX 9024140
00902-4140

GURA COOP
PO BOX 678
GURABO, PR 00778

INTERNAL REVENUE SERVICES
PO BOX 7346
PHILADELPHIA, PA 19101

MORS, INC.
CALLE PINO #2D-22
VILLAS DEL REY
CAGUAS, PR 00725

MUNICIPIO AUTONOMO DE CAGUAS
PO BOX 907
CAGUAS, PR 00726

SAM'S CLUB MC/SYNCB
PO BOX 960016
ORLANDO, FL 32896-0016

SAM'S CLUB/SYNCHRONY BANK
PO BOX 530942
ATLANTA, GA 30353-0942

SRA. CARMEN RODRIGUEZ MARTINEZ
REPRESENTANTE DEPARTAMENTO DE HACIENDA - IRS
P.O. BOX 1055
CAGUAS, PR 00726

WORLD'S OFFICE
AVE. LUIS MUÑOZ MARIN
MARIOLGA Y-19
CAGUAS, PR 00725

XEROX CORPORATION
270 AVE. MUÑOZ RIVERA
SAN JUAN, PR 00917